CROOKHAVEN HARBOUR SAILING CLUB
Crookhaven, West Cork, Ireland
www.crookhavenhsc.com

SUMMER SAILING COURSE APPLICATION 2017

PERSONAL DETAILS

Name:		Date of Birth:	
Parent Name:			
Home Address:			
Crookhaven Address:			
Contact Number:		Email Address:	

COURSE DETAILS

COURSE	DATES	PRICE	TICK ONE BOX ☑
Start Sailing	3rd July 2017 – 14th July 2017	€300	☐
Basic Skills	10th July 2017 – 21st July 2017	€300	☐
Improving Skills	3rd July 2017 – 21st July 2017	€400	☐
Go Racing 1	3rd July 2017 – 21st July 2017	€400	☐
Advanced Boat Handling	3rd July 2017 – 21st July 2017	€400	☐

- All course participants must be CHSC members. Club membership is set at €100 and is not included in the price per course.
- There is a €25 reduction in the course fee for a second and each subsequent child.
- A non-refundable deposit of €100 must be paid by 28th February 2017 to secure the child's place on the course. The remaining balance must be paid in full by 31st May 2017.

BOAT DETAILS

Boat Type:	

- For basic skills and upwards all applicants must have a boat or a place on a boat that is seaworthy.
- For basic skills there are limited places on club boats for an additional fee of €50 per week on a first come, first served basis.

GUIDELINES

- All course levels are subject to the availability of suitable qualified instructors.
- Participants of Start Sailing must be aged 10 on the 31/12/2017. (Birth cert copy must be submitted)
- One application form per applicant must be completed.
- Each applicant and parent/guardian must sign CHSC General Code of Conduct.

COURSE CRITERIA

1. Applicants must be 10 years of age to apply for Start Sailing (Birth Certificate to be made available)
2. All applicants must be CHSC club members.
3. The number of places on each course is limited to maintain a manageable and safe teaching environment. Applicants will be accepted on a first come first served basis. There will be a cap on the course numbers (Start Sailing, 10 places approximately)
4. All applicants must have a boat or a place on a boat that is seaworthy. Without a boat or place on a boat time on the water may be jeopardized.
5. Sailors can only complete one level on CHSC Sailing Course per season.
6. Applicants, who apply as boat owners and do not present themselves with their boat at the §start of the course, are liable at the discretion of the Junior Organisers or instructors to be refused permission to participate on the course.
7. Boats used on the course must be of seaworthy condition and must comply with the CHSC Boat Policy. Collisions, damage to boats and to rigging are governed by the CHSC Boat Policy.
8. Course participants must product a copy of the current boat insurance policy for their boat.
9. All boats must be sea worthy. Safety checks will be made at the beginning of the course and spot checks will be on going during the course.
10. A swimming assessment will be completed for Start Sailing sailors. (Wetsuits and buoyancy aids can be used).
11. All applicants must have their own buoyancy aid, which must be snug fitting and worn at all times on the water, the pontoon, slipway, piers and dinghy park. Wet or dry suits must be worn. No flip-flops of loose shoes allowed. Proper sailing boots/shoes are essential.
12. Parents must advise the Junior Organising Team in writing of any specific medical condition or disability a child may suffer from.
13. All applicants and parents must abide by the CHSC Code of Conduct.
14. All parents must attend the Parental Briefing.
15. A rota for Parent on Duty will be drawn up to cover all times when the sailing course is operating. Parent on Duty is mandated by the ISA to assist the instructing team and Junior Organizing team in any way they see fit.
16. Sailors at all times must make sure to keep the club house, dressing rooms and village tidy.
17. It is forbidden to swim off the pontoon at any time, or to interfere with any boat that may be moored in the harbour. The Club will not accept any responsibility in this regard.

CHSC CODE OF CONDUCT

These are guidelines designed to assist members with conduct matters that may be encountered during the sailing course or at competitions.

The club policy is to develop acceptable behaviour to which all sailors conform.

Acceptable Behaviour is not designed to limit your enjoyment of sailing but it is important that everyone has an equal chance to participate in a safe and well-organised course.

GENERAL GUIDELINES ON ACCEPTABLE BEHAVIOUR.

1. All Sailors are expected to treat their instructors and other sailors and club officials with respect, at all times. All sailors are expected to treat club property with respect.

2. Bullying of others on the course will not be accepted. All course participants are expected to make an effort to get on with each other.

3. No one should be excluded by others. Try to encourage others to be part of the group and involve them in conversations etc.

4. If others are misbehaving, don't join them.

5. You are a valued member of the club but you are not the only one. Loud playacting, interfering with club property or that of others, etc. will not be permitted. A yellow/ red card system will be in operation (see attached sheet).

6. All sailors are expected to arrive on time. Course will start at 9.30am and finish at 5pm. A staggered launch may be necessary at the discretion of the Senior Instructor. Please check the notice board daily as times may change due to weather conditions or other factors.

7. Parents/guardians are responsible for their child/children in the dressing room, club house and all outside areas before the course has commenced and once the course has ended for the day.

8. Sailors are to avoid collision at all costs (see C.H.S.C. Boat Policy).

REASSESSMENTS

- Reassessments are not available from CHSC instructors.

YELLOW/RED CARD SYSTEM

- If you are in breach of the Club Code of Conduct your instructor will issue a yellow card. That should be taken as a request to improve your behaviour.
- Issuing of 2 yellow cards will lead to the breach being discussed with your parents/guardians.
- The issuing of a red card may result in the removal from the course for the duration of the day or for a number of days.

SERIOUS BREACHES OF BEHAVIOUR

Serious Breaches include violence, theft, actions which result in accident or injury, damage to property, serious disrespect of Instructors and Club Officials will necessitate the completion of a critical incident form which will be submitted to the Junior Organising Team and Senior Instructor and may result in exclusion from the sailing course.

GUIDELINES FOR PARENTS

CHSC aim to ensure that all junior sailors have a safe and fun experience of sailing. It is not our intention to be disciplinarians or to enforce overly strict behaviour – that would be contrary to the philosophy and aims of the club.

TO BE FILLED IN AND SIGNED BY PARENT/GUARDIAN

I _____have read the C.H.S.C. Code of Conduct and I am happy

to comply in full with all the terms outlined.

Parent/Guardian signature: _____ Date _____

TO BE FILLED IN AND SIGNED BY COURSE PARTICIPANT.

I _____ have read the C.H.S.C. Code of Conduct and I will do my utmost to comply in full with all the terms outlined.

Course Participant signature:_____ Date _____

INSURANCE DECLARATION

I _____ (*PARENT*) declare that Marine Liability Insurance for no less than with a limit of indemnity of not less than €1,300,000 covers the boat(s) being used by the owner or course participants other than the boat owner for the duration of the course.

I understand that no liability is attached to CHSC, its members or its servants for any loss or damage to property or injury sustained by any participant on the course.

Parent/Guardian signature:_____ Date:_____

**A copy of the Marine Liability Insurance Policy must be included when returning this application.*

PARENT/GUARDIAN ROTA

Each applicant's parent/guardian is required to do parental duty for a 2 hour slot once during the course (03/07/2017 -21/07/2017). A rota will be drawn up and made available prior to commencement of the course.

I agree to attend at my allocated time and if unavailable, to arrange a swop with another parent/guardian.

Parent/Guardian signature:_____ Date:_____

PHOTOGRAPHIC PERMISSION

During the Sailing Course photographs may be taken as part of the programme. I give permission for photographs and video of my daughter/son to be taken during this course.

Parent/Guardian signature:_____ Date:_____

SWIMMING PROFECIENCY

Junior Sailor Name:_____ Date of Birth:_____

I class my daughter's / son's swimming ability as:

Average☐ Nervous☐ Confident☐

Parent/Guardian signature:_____ Date:_____

CHSC BOAT POLICY

I have read, understood and agree to abide by the CHSC Boat Policy.

Parent/Guardian signature:_____ Date:_____

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CHSC SAILING COURSE MEDICAL FORM

Junior Sailor Name:_____ Date of Birth:_____

Is your daughter/son allergic to anything (eg penicillin, aspirin, tetanus, etc.)?

_____

_____

Please list any medical condition your son/daughter may have (eg epilepsy, asthma etc.)

_____

_____

_____

Is your child having any medical treatment at present? If so, please give details of medication which she/he may be on.

_____

_____

_____

Has your child been in contact with any infectious diseases within the last month? Please give details.

_____

_____

_____

Has your daughter/son had an anti tetanus injection? If so, please give date approximately of last injection and any other information.

_____

_____

_____

EMERGENCY PERMISSION

I hereby give my permission to the Junior Organising Team/Instructor to sign for whatever medical treatment deemed necessary in an emergency for my daughter/son.

This information may be shared with parents on duty and any other officials deemed necessary.

Sailor Name:_____

Signature:_____ (Parent/Guardian) Date:_____

Please use this space for any further information:

_____

_____

_____

_____

CHECKLIST

Membership Fee: (if unpaid) €100

Course Fees deposit: **€100**

□ Application Form completed (Page 1)

□ Birth Certificate enclosed (applicable to Start Sailing applicants)

□ CHSC Code of Conduct signed by applicant and parent/guardian. (Page 4)

□ Boat Insurance Declaration completed if applicant owns a boat. (Page 5)

□ Parent/Guardian Rota section completed. (Page 5)

□ Junior Sailor Photographic Permission section completed (Page 5)

□ Junior Sailor Swimming Proficiency section completed (Page 5)

□ CHSC Boat Policy section completed (Page 5)

□ CHSC Sailing Course Medical Form completed (Page 6)

POSTAL ADDRESS

Please post all of the above to: Genevieve Wiseman, Joanhurst, Castle Road, Blackrock, Cork
086 8105057
Genevieve.wiseman1@gmail.com

Closing Date for applications: 28th February 2017